



Central Coast Junior Rugby Union

CCJRU EXECUTIVE/DEVELOPMENT MINUTES

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| DATE/TIME | 08:00pm 13/12/2018 | PREPARED BY: | MARC BOOKALLIL |
| PLACE: | BREAKERS COUNTRY CLUB | MINUTES NO. | 03 |

ATTENDEES


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| CCJRU Committee: | Shane Orr (SO) - President Graham McIntosh (GMC) – VP Development Marc Bookallil – (MB) Secretary Pippa Spinks (PS) - Registrar |
| CCJRU Development Committee: | Brooke Morgan (BM), Max Malkin (MM), David Gee (DG), Steve Keiller (SK), Warren Davidson (WD). |

| | ACTION |
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| 1.1 APOLOGIES – Craig Adams (CA) – VP Administration | NOTED |
| 1.1.2 Confirmation of Pippa Spinks as New Registrar | MOTION MB & SECOND SO |
| 1.1.3 Nomination of Adrian Thompson as Treasurer | MOTION MB & SECOND SO |
| 1.2 PRESIDENT REPORT | |
| 1.2.1 Welcome everyone. | NOTED |
| 1.2.2 Quote required for new representative clothing supplier – Alinta Apparel | SO – 07/01/2019 |
| 1.3 DEVELOPMENT/MARKETING REPORT | |
| 1.3.1 Graham McIntosh to contact Rob King regarding facilitating Government Grants for the CCJRU | GM – 07/01/2019 |
| 1.3.2 CCRU/CCJRU to work together to attract one major sponsor – Graham to liaise with John Stevens (Terrigal). | GM – 07/01/2019 |
| 1.3.3 Pippa Spinks to create a prospectus, contract and register for minor sponsors in 2019 (Gold, Silver, Bronze) | PS – 07/01/2019 |
| 1.3.4 Pippa Spinks to speak with Kim McGinn & Addie Kirst to assist with fundraising and revenue raising ideas for the juniors. | NOTED |
| 1.3.5 Develop a CCJRU 3-5 year Development Plan (with measurable goals) to encourage more participation in the Central Coast Zone – with a focus on the under 14, 15, 16 & 17. | CCJRU ACTION |
| 1.3.6 Under 15, 16 & 17 to potentially join the Hunter Zone to boost team numbers - Shane Orr to contact Brad Young | SO – 07/01/2019 |
| 1.3.7 Graham McIntosh to organise meeting with Max Malkin (and Wife) to develop social media campaign and budget (Facebook - profile boost and set up of an Instagram page). | GM – 07/01/2019 |
| 1.3.8 Proposed CCJRU Fund Raising Events: - End of Season Awards Night - Mid Season Ball - Long Lunch – potentially to be held on Friday at Gosford Race Course. - Race Day – Booked in for 16/03/2019. | NOTED |
| 1.3.9 Max Malkin offered to be Coaching Mentor/Co-Ordinator for all Clubs and Rep Coaches. Ideas Floated: - Facebook survey to identify current coaching deficiencies. - Target coaching deficiencies with coaching clinics | NOTED |
| 1.3.10 Friday Night Rugby – Graham McIntosh to advise on proposed structure | |
| 1.4 ADMINISTRATION REPORT | |

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| 1.4.1 | Craig Adam to concentrate on Research and Development for a 2020 Sunday Competition. | NOTED |
| 1.5 | SECRETARY REPORT | |
| 1.5.1 | None | NOTED |
| 1.6 | TREASURER REPORT | |
| 1.6.1 | Position Vacant | CARRIED FORWARD SO -07/01/2019 AT – 07/01/2019 |
| 1.6.2 | Anita Eckstein to return CCJRU Credit Card to Shane Orr ASAP. | |
| 1.6.3 | Adrian Thompson to provide reports on the following: - Existing Sponsors - provide revenue and contract terms. - Present Cash in bank position. - 2018 Financials – Lodged/Auditor?? - 2019 YTD Management Accounts (P&L and Balance Sheet) | |
| 1.6.4 | Website annual subscription to be renewed on the 14/12/2018 – Shane Orr to provide Marc Bookallil with credit card. | NOTED |
| 1.7 | REGISTRAR REPORT. | |
| 1.7.1 | Pippa Spinks to liaise with all clubs to confirm registration date. Pippa Spinks to create an email for all participants to be ready for the meeting on the 7th with the hope that we can launch the registrations immediately. | PS 07/01/2019 |
| 1.8 | REPRESENTATIVE REPORT | |
| 1.8.1 | Position Vacant – Pippa Spinks nominated Adel Kirst and Kim McGinn for CCJRU rep co-ordinator. Nomination forms to be completed and returned ASAP. | PS – 07/01/2019 |
| 1.8.2 | Coaching Clinic for Rep Coaches to be conducted on the 14/01/2019 (Venue TBA). | NOTED |
| 1.8.3 | Commence Rep Program in July, with the 2020 rep coaches to be announced after state cup in June 2019. | NOTED |
| 1.8.4 | Play a representative trial game in October (Probables v Possibles). | NOTED |
| 1.8.5 | Play representative end of season game against Hunter (post grand final). | NOTED |
| 1.9 | COMPETITION REPORT | |
| 1.9.1 | None | |
| 1.10 | OTHER BUSINESS | |
| 1.10.1 | None | NOTED |

Close of meeting - 10:00pm

Next Council Meeting - 07:30pm - 07/01/2019– Breakers Country Club.

Signed: 
 Marc Bookallil
 Secretary CCJRU

Date: 21/12/2018