



## CCJRU COUNCIL MINUTES

DATE/TIME **07:30pm 24/06/2019**

PREPARED BY: **MARC BOOKALLIL**

PLACE: **BREAKERS COUNTRY CLUB**

MINUTES NO. **11**

### ATTENDEES

#### CCJRU Committee:

Shane Orr (SO) – President, Adrian Thompson – (AT) Treasurer  
 Pippa Spinks (PS) – Registrar, Adele Graham (AG) – Rep Co-Ordinator  
 Steve Keiler (SK) - VP Development Marc Bookallil (MB) – Secretary  
 Sonia Gross (SG) – VP Admin Tara Stockdale (TS) – Competition Secretary

#### Other:

Luke Mac (LM) – Development Officer, Warren Davidson (WD) – Ourimbah, Gary Morrison (GM) – Woy Woy,  
 Brooke Morgan (BM) – Avoca Beach, Larry Thompson (LT) – CCRU, James Benton (JB) - The Entrance, Tom  
 Rowland (TR) – The Entrance, Adam Collins (AC) – Warnervale, Christian McKeon (CM) - Terrigal, Kim Pond (KM)  
 – The Entrance, Gavin Armstrong (GA) – The Entrance.

ITEMS	ACTION
<b>1.1 APOLOGIES</b> - Kathleen Cullen (KC) – Woy Woy, Julia Ninness (JN) – Avoca, Paul Geddes (PG) – CCGS, Janelle Martin (JM) – Warnervale, Steve Tubnor (ST) – Northlakes, Luke McLoughlin (LM) – CCGS, Tara Stockdale (TS) – Northlakes, , Brad Young (BY) – Northlakes, , Tara Stockdale (TS) – Northlakes, Tom Fynn (TF) Gosford, Luke Mac (LM) – Development Officer, Christian Leadbitter (CL) – Gosford, Kirstienne Martin (KM) – Terrigal.	<b>NOTED</b>
<b>1.1.2</b> Confirmation of Council Minutes from 13.05.2.019 – Confirmed	<b>Motioned GM &amp; 2<sup>nd</sup> BM</b>
<b>1.2 PRESIDENT REPORT – Shane Orr</b>	
<b>1.2.1 JUNIOR REFERING</b> <b>PAYMENTS – Gary Scrolls - Proposal</b> <ul style="list-style-type: none"> <li>• Under 9 &amp; 10 - \$15 per game</li> <li>• Under 11 to 15 - \$20 per game</li> <li>• Under 16 + - \$30 per game</li> <li>• 7s Format - \$15 per game</li> <li>• Bonus \$30 for refereeing 4 plus games</li> <li>• Junior Referees need more mentoring when referring Under 14 and above.</li> </ul>	<b>NOTED</b>
<b>1.2.2 UNDER 10 &amp; 11 - STATE CUP – 20 &amp; 21 July 2019</b> <ul style="list-style-type: none"> <li>• Volunteers needed – CCJRU to email clubs with volunteer list (4 per club per day) &amp; MB to follow up St Edwards College Waterford Hours.</li> <li>• First Aid to be St. Johns Ambulance</li> </ul>	<b>NOTED</b>
<b>1.2.3 GRAND FINAL</b> <ul style="list-style-type: none"> <li>• Minor Semi Final – 24/08 - Warnervale</li> <li>• Major Semi Final – 25/08 - Terrigal</li> <li>• Preliminary Final – 31/08 - Northlakes</li> <li>• Grand Final – 07/09 – Central Coast Sporting Complex (Since Council Meeting CCC have advised CCSC is unavailable and a new venue will have to be sourced).</li> <li>• Under 10s to play catch up (potential dates 24/08, 25/08 &amp; 31/08) and 1<sup>st</sup> past post – no grand final</li> </ul>	<b>NOTED</b>
<b>1.2.4 GIRLS COMPETITION</b> <ul style="list-style-type: none"> <li>• 2020 Girls competition age groups to be Under 14, 16 &amp; 18</li> <li><b>Under 15's</b></li> <li>• CCJRU only made aware of issues on 17/06/2019</li> <li>• Ourimbah are not allowed to move player between teams</li> <li>• Terrigal team were not allowed to play game because they were 8 minutes late</li> <li>• CCJRU reminded all teams should be ready 2 minutes before kick off.</li> <li>• CCJRU to decide of minimum number of players for 7s competition.</li> <li>• Play rest of season in no competition format</li> </ul>	<b>NOTED</b>

<ul style="list-style-type: none"> <li>Play grand final in round robin format and decide winner on the day</li> </ul> <p><b>1.2.5 UNDER 16 – TERRIGAL AGE DISPENSATION</b></p> <ul style="list-style-type: none"> <li>SO – 4 players from the Terrigal Under 17 to be dispensated to the Terrigal under 16 team. These players will be able to play in both the under 16 &amp; 17 and only be allowed to play against Ourimbah.</li> </ul> <p><b>1.2.6 GAME DAY MANAGEMENT</b></p> <ul style="list-style-type: none"> <li>Players need to sign on at table</li> <li>Hosting teams need to provide ground Marshall and First Aid</li> <li>Referee can stop the game if there is abuse</li> <li>Coaches and Managers to sit in designated areas</li> <li>Teams sheets need to be entered into Rugby Xplorer.</li> <li>No games to be played if no ice, ground marshal or 1<sup>st</sup> aid</li> <li>Both team are to supply a ground marshal, if a team does not supply a ground marshal they forfeit. Competition Rules 16(2) and 15(5).</li> </ul>	<p><b>NOTED</b></p> <p><b>NOTED</b></p>
<p><b>1.3 VP DEVELOPMENT REPORT – STEVE KEILER</b></p> <p><b>1.3.1</b> Summer 7s Comp</p> <ul style="list-style-type: none"> <li>To be played over summer months</li> <li>Format – 7s</li> <li>Friday Nights to be research – daylight saving no lights need</li> <li>Grounds to be research and advised</li> <li>Coaching Clinics for Coaches</li> </ul> <p><b>1.3.2</b> Under 6 to 9 to be split into 3 divisions</p> <p><b>1.3.3</b> CCJRU to recruit &amp; train more women coaching – possible for summer 7s comp.</p>	<p><b>NOTED</b></p> <p><b>NOTED</b></p>
<p><b>1.4 VP ADMINISTRATION REPORT –</b></p> <p><b>1.4.1</b> Sonia Gross confirmed as new VP Admin Officer.</p>	<p><b>Motioned WD &amp; 2<sup>nd</sup> GM</b></p>
<p><b>1.5 SECRETARY REPORT - Marc Bookallil</b></p> <p><b>1.5.1</b> CCJRU Constitution amendment lodge with Depart of Fair Trading</p>	<p><b>NOTED</b></p>
<p><b>1.6 TREASURER REPORT – Adrian Thompson - Apology</b></p> <p><b>1.6.1</b> Cash at bank as at 24/06/2019 - \$40,000 – YTD Profit - \$11,000 profit</p> <p><b>1.6.2</b> Representative Fees</p> <ul style="list-style-type: none"> <li>Expenses - \$61,000 – under budget</li> <li>\$44,000 in under paid fees</li> </ul>	<p><b>NOTED</b></p>
<p><b>1.7 REGISTRAR REPORT - Pippa Spinks</b></p> <p><b>1.7.1</b> Please refer to report on page 4 (<a href="#">appendix 1</a>)</p>	<p><b>NOTED</b></p>
<p><b>1.8 REPRESENTATIVE REPORT – Adele Graham</b></p> <p><b>1.8.1</b> AG to send out email to all representative player who have not made any payments. It was decided that from the 27/07/2019 any player that has made any rep fee payments or not have contacted the CCJRU will not be allowed to play in club rugby for the rest of the season. Any player that fails to pay in line with the payment schedule, will also not be allowed to play CCJRU Games.</p> <p><b>1.8.2</b> Volunteers needed to help sell the CCJRU lottery raffle at the under 10 &amp; 11 state champs.</p>	<p><b>AG 07/07</b></p>
<p><b>1.9 COMPETITION REPORT – Sarah Deacon - Apology</b></p> <p><b>1.9.1</b> Confirmation of Tara Stockdale as Competition Secretary</p> <p><b>1.9.2</b> Rugby Xplorer should be used for all games times and location – not the Excel Spreadsheet.</p> <p><b>1.9.3</b> TS to review under 17 competition with the view of changing locations</p>	<p><b>Motioned GM &amp; 2<sup>nd</sup> WD</b></p> <p><b>NOTED</b></p> <p><b>TS 07/07</b></p>

<p><b>1.10 GENERAL BUSINESS</b></p> <ul style="list-style-type: none"><li>• Avoca - nil</li><li>• The Entrance – name change in 2020 to The Bay Vikings</li><li>• Woy Woy - nil</li><li>• Ourimbah – Under 16 round 06/07/2019 – With a number of players out with representative roles, it was decided to combined the rest of the players to form - 2 x 15 aside team for this day only.</li><li>• Northlakes – nil</li><li>• Terrigal – nil</li><li>• CCJRU – Wet Weather – The wet weather contact for 2019 Season for the Juniors is Marc Bookallil Please remember that each club is responsible to determine the integrity of the ground - even if council has identified the oval as being "Open". Please make sure that you let Marc know if you are closing your ground by 7.30am to allow communication to other teams. When 3 or more grounds are closed the whole round will be cancelled. MB contact details are: 0411 049 555</li></ul>	<p><b>NOTED</b></p>
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**Meeting closed at: 09:30pm**

**Next Council Meeting - 07:30pm - 14/07/2019 – Breakers Country Club.**

## Appendix 1

### Child Safe Sport Workshop

All Clubs should have a Member Protection Officer and have a person who verifies all Working With Children Checks for their Club's volunteers (which are mandatory for anyone working with children - coaches, managers, etc), otherwise the Club will never know if a person's status changes and they shouldn't be working with children.

<https://www.playbytherules.net.au/> has lots of useful information too

### ***Member Protection Information Officer Workshop***

Tuesday 6th August 6-9pm

Office of Sport Conference Room, South Loop Rd Ourimbah Campus University of Newcastle

\$25 per person

<https://sport.nsw.gov.au/event/member-protection-information-officer-24>

### ***Child Safe Sport Workshop***

Tuesday 13th August 6-9pm

Office of Sport Conference Room, South Loop Rd Ourimbah Campus University of Newcastle

FREE

<https://sport.nsw.gov.au/event/child-safe-sport-workshop-30>

**Action: All clubs must provide details to the CCJRU committee of the MPO of each club**

### Match Day App

All Clubs must be using the Match Day App for the following:

- All players must be selected as a player and have their number and position assigned
- Scores must be entered at the completion of the game
- All scores must be confirmed by the away team
- Any issues, please lodge a Competition Case
- All Team Sheets must be loaded into Google Drive by Sunday afternoon

**Action: All clubs must select players**

**Action: All clubs must enter scores**

**Action: All clubs must confirm their scores**

**Action: All clubs must load team sheets into Google Drive**

### Final Series

It is imperative that any team that qualifies for the final series have entered team sheets into the system. We will be looking at team sheets to determine who has signed on for each match and using this for qualifications of players for the final series.

**Action: Please follow up with your team managers and coaches**

**Action: Committee to set up a meeting with all involved to get this across the line**

### Dispensation

The committee are in the process of finalising all dispensations for the 2019 period as we are unsure of what has gone through. All clubs have been asked to provide any dispensation documents that they have

**Action: All clubs must provide copies of their dispensation forms**

Row Labels	Number of Players
Avoca Beach RUFC (juniors)	231
Central Coast Grammar School Rugby Club	50
Gosford JRUFC	63
Kariong Wanderers JRUFC	23
Northlakes United JRU	102
Ourimbah JRUFC	175
Terrigal Rugby Club (Juniors)	260
The Entrance JRUFC	24
Warnervale JRUFC	94
Woy Woy JRUFC	183
<b>Grand Total</b>	<b>1205</b>

Row Labels	Number of Training Only
Central Coast Grammar School Rugby Club	2
Gosford JRUFC	4
Kariong Wanderers JRUFC	8
Ourimbah JRUFC	16
Terrigal Rugby Club (Juniors)	3
The Entrance JRUFC	4
Warnervale JRUFC	1
Woy Woy JRUFC	2
<b>Grand Total</b>	<b>40</b>

	Female Total														Male Total														Grand Total
	5	6	7	8	9	10	11	12	13	14	15	16	17		5	6	7	8	9	10	11	12	13	14	15	16	17		
Avoca Beach RUFC (juniors)			1				2	2	5	5	7	3	3	28	8	18	11	15	13	22	24	20	18	21	17	14	2	203	231
Central Coast Grammar School Rugby Club				2										2			2	14	1	1	14	16					48	50	
Gosford JRUFC		1	2			2	1							6		3	3	4	12	9	5	18	3				57	63	
Kariong Wanderers JRUFC							1		1	5	5			12		1		2		6	1			1			11	23	
Northlakes United JRU	1		2	2	2		2	2	3					14	8	6	13	11	16	9	9	1	10	5			88	102	
Ourimbah JRUFC			1	1		1	3		5	10	6	13	2	42	5	4	8		5	9	11	7	16	24	22	19	3	133	175
Terrigal Rugby Club (Juniors)						1			2	2	1	4	4	14	1	11	20	20	28	22	26	26	18	18	20	12	24	246	260
The Entrance JRUFC				1	1	1								3			4	6	3	2					6		21	24	
Warnervale JRUFC		1	2			1								4	2	5	6	9	8	2	7	14	11	2	7	17	90	94	
Woy Woy JRUFC	1	2	1			2	1	5	7	7	5	2		33	5	10	13	7	8	14	19	14	17	15	1	10	17	150	183
<b>Grand Total</b>	<b>2</b>	<b>4</b>	<b>9</b>	<b>6</b>	<b>3</b>	<b>8</b>	<b>10</b>	<b>9</b>	<b>23</b>	<b>29</b>	<b>24</b>	<b>22</b>	<b>9</b>	<b>158</b>	<b>29</b>	<b>58</b>	<b>80</b>	<b>88</b>	<b>94</b>	<b>96</b>	<b>116</b>	<b>116</b>	<b>93</b>	<b>86</b>	<b>60</b>	<b>68</b>	<b>63</b>	<b>104</b>	<b>1205</b>