



## CCJRU COUNCIL MINUTES

DATE/TIME **07:30pm 07/01/2019** PREPARED BY: **MARC BOOKALLIL & PIPPA SPIKNS**

PLACE: **BREAKERS COUNTRY CLUB** MINUTES NO. **05**

### ATTENDEES

#### CCJRU Committee:

Shane Orr (**SO**) – President Adele Graham (**AG**) – Rep Co-Ordinator  
 Marc Bookallil – (**MB**) Secretary Adrian Thompson (**AT**) Treasurer  
 Pippa Spinks (**PS**) – Registrar Craig Adams (CA) – VP Administration

#### Other:

James Benton (**JB**) - The Entrance, Gary Morrison (**GM**) – Woy Woy, Julia Ninness (**JN**) – Avoca, Brooke Morgan (**BM**) – Avoca, Warren Davidson (**WD**) – Ourimbah, Lesley Brill (**LB**) - The Entrance, Steve Keiler (**SK**) – Gosford, Tara Stockdale (**TS**) – Northlakes, Karl Verhoef (**KV**) – Gosford, Adam Collins (**AC**) – Warnervale, Anthony Furey (**AF**) – Referees Association.


| ITEMS  | ACTION                           |
|--|----------------------------------|
| <b>1.1 APOLOGIES</b> – Kirstienne Martin ( <b>KM</b> ) – Terrigal, Ian Cameron ( <b>IC</b> ) - Life Member, Graham McIntosh ( <b>GMC</b> ) – VP Development.   | <b>NOTED</b>                     |
| <b>1.1.2</b> Confirmation of Council Minutes from 04/12/2018 – no comments from the floor.   | <b>MOTION BM &amp; SECOND WD</b> |
| <b>1.2 PRESIDENT REPORT</b>  |                                  |
| <b>1.2.1</b> Tuggerah Sporting Complex opening - 31 March - Two days will be provided for all clubs to access the fields for use. It is encouraged that all clubs participate and join in with some games. Shane Orr advised that a meeting is taking place on Friday at 12.30pm (11/1/2019) – anyone welcome to join. All players must be registered to play (\$2.50 trial registrations will be available on the day) and possibly (TBC) Saturday. Shane Orr to put together proposed game format. | <b>NOTED</b>                     |
| <b>1.2.2</b> Motion to set up a financial subcommittee to include – Adrian Thompson, Adele Graham, Kim McGinnis and Shane Orr  | <b>MOTION BM &amp; SECOND WD</b> |
| <b>1.2.3</b> We have been advised that Central Coast Stadium is not available for the junior final series. Shane Orr to research other options – including Tuggerah and Woy Woy.   | <b>SO – 28/02/2019</b>           |
| <b>1.2.4</b> Shane Orr discussed making the Competition Secretary an Office Bearer. This will require an amendment to the constitution and a Special General Meeting.  | <b>NOTED</b>                     |
| <b>1.2.5</b> Souli Pakoli and Brad Robinson will be representing the Central Coast on a tour to Canada and USA   | <b>NOTED</b>                     |
| <b>1.2.6</b> Race Fund Raising Day – 16/03/2019 (Approx Cost \$120 per head), all clubs expected to have at least one table. Pippa Spinks to create race day flyer.  | <b>PS – 21/01</b>                |

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| <p><b>1.3 DEVELOPMENT/MARKETING REPORT</b></p> <p><b>1.3.1 January Marketing</b></p> <ul style="list-style-type: none"> <li>- Facebook/Instagram Campaign – Budget and Plan to be provided.</li> <li>- DL Flyers – 30000 DL Flyers single sided printed colour on 350gsm gloss stock – Artwork to be provided by Pippa Spinks.</li> <li>- Radio – CCJRU to come under CCRU 104.5 media partnership. Pippa Spinks to liaise with Kate Thompson (CCRU).</li> <li>- School Marketing Update.</li> </ul> <p><b>1.3.2 Sponsorships</b></p> <ul style="list-style-type: none"> <li>- Contact Existing Sponsors.</li> <li>- Target list of new sponsors – Confirm Packages.</li> <li>- Adele Graham, Adrian Thompson, Pippa Spinks and Kim McGinn to form a Sub Committee and meet with John Stevens to format a plan regarding CCJRU Sponsorship.</li> </ul> | <p><b>GMC 21/01/2019</b><br/><b>MB &amp; PS 28/01/2019</b></p> <p><b>MB &amp; PS 21/01/2019</b><br/><b>GMC 21/01/2019</b></p> <p><b>CARRIED FORWARD</b><br/><b>CARRIED FORWARD</b><br/><b>CARRIED FORWARD</b></p> |
| <p><b>1.4 ADMINISTRATION REPORT</b></p> <p><b>1.4.1</b> Craig Adams to provide draft strategic plan.</p>   | <p><b>CA 21/01/2019</b></p>   |
| <p><b>1.5 SECRETARY REPORT</b></p> <p><b>1.5.1</b> New email account – ccjrusec@gmail.com.</p> <p><b>1.5.2</b> Google Documents to house all CCJRU Documents and make available to all clubs.</p>  | <p><b>MB – 14/01/2019</b><br/><b>MB – 28/01/2019</b></p>  |
| <p><b>1.6 TREASURER REPORT</b></p> <p><b>1.6.1</b> Confirmation of Adrian Thompson as Public Officer and the removal of Brad King.</p> <p><b>1.6.2</b> Adrian Thompson to provide 2018 Financials and 2019 Management Accounts.</p> <p><b>1.6.3</b> Adrian Thompson to provide 2019 Marketing Budget.</p>  | <p><b>MOTION AC &amp; SECOND WD</b><br/><b>AT – 21/01/2019</b><br/><b>AT – 21/01/2019</b></p>   |
| <p><b>1.7 REGISTRAR REPORT.</b></p> <p><b>1.7.1</b> Rugby Xplorer – Pippa Spinks emailed request for information to all clubs.</p> <p><b>1.7.2</b> Pippa Spinks to investigate Team App and advise relevance for clubs.</p> <p><b>1.7.3</b> Pippa Spinks to provide clubs with a list of requirements for the 2019 Seasons – photos, team sheets, timesheets.</p>  | <p><b>NOTED</b><br/><b>NOTED</b><br/><b>PS 21/01/2019</b></p>   |
| <p><b>1.8 REPRESENTATIVE REPORT</b></p> <p><b>1.8.1</b> Confirmation of Adele Graham as Reprehensive Co-Ordinator.</p> <p><b>1.8.2</b> Rep Coaches Meeting to be held on 14/01/2019 at 07:00pm Breakers.</p> <p><b>1.8.3</b> Adam Bevis to organise second trial against Eastwood on 01/04/2019 (TBC).</p> <p><b>1.8.4</b> Sharon Thompson to order rep clothing kits by the 15/01/2019.</p> <p><b>1.8.5</b> Rep training to be held at Ourimbah on Sundays.</p> <p><b>1.8.6</b> Shane Orr to contact Terrigal regarding Rep training on a Friday night at the Haven.</p> <p><b>1.8.7</b> Adele Graham to send email to all clubs regarding Rep program and schedule (Calendar of Events via Google Calendar).</p>   | <p><b>MOTION GM &amp; SECOND SO</b><br/><b>NOTED</b><br/><b>NOTED</b><br/><b>CARRIED FORWARD</b><br/><b>NOTED</b><br/><b>SO 21/01/2019</b><br/><b>AG 21/01/2019</b></p>   |
| <p><b>1.9 COMPETITION REPORT</b></p> <p><b>1.9.1</b> Competition Secretary – Vacant.</p> <p><b>1.9.2</b> Advertise Competition Secretary position on Facebook and CCJRU Website.</p>   | <p><b>NOTED</b><br/><b>MB &amp; SO 14/01/2019</b></p>   |

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| <p><b>1.10 OTHER BUSINESS</b></p> <p><b>1.10.1 REFEREES</b></p> <ul style="list-style-type: none"> <li>- Tony Furey spoke about the difficulty in getting referees and it should be highlighted that they are paid.</li> <li>- 11's and under – the home team must provide a referee for each age group that is played on their field.</li> <li>- 12's and upwards – the expectation is that the referee association will appoint a referee to each game. If a referee is not available, the online portal will show that a club appointed referee must be appointed. It is then the responsibility of the home team to appoint someone competent to referee the game.</li> <li>- Clubs to contact Tony to advise if they would like someone to come and talk to their kids about becoming a referee.</li> <li>- Steve Salouie to provide mentoring program for junior referees.</li> <li>- Tony to provide the online portal that shows referee appointments.</li> <li>- Advertise for junior referees on Facebook and CCJRU Website.</li> </ul> <p><b>1.10.2</b> Tara Stockdale asked if the vests needed to be worn by all grades on Game Day. It was approved that vests should only be worn by the management staff of 10's and above.</p> <p><b>1.10.3 GAME DAY MATCH BOOK</b></p> <ul style="list-style-type: none"> <li>- CCJRU Committee to update Game Day Match Book and provide link on Google Drive.</li> <li>- Marc Bookallil to contact Ian Cameron regarding existing Game Day Match Book.</li> </ul> <p><b>1.10.4</b> CCJRU to Cooperate/Partner with Sea Hawkes. Shane Orr to Contact David Gee.</p> | <p style="text-align: center;"><b>NOTED</b></p> <p style="text-align: center;"><b>NOTED</b></p> <p style="text-align: center;"><b>NOTED</b></p> <p style="text-align: center;"><b>NOTED</b></p> <p style="text-align: center;"><b>NOTED</b></p> <p style="text-align: center;"><b>TF 21/01/2019</b><br/><b>MB &amp; SO 14/01/2019</b><br/><b>MOTION WD &amp; SECOND GM</b></p> <p style="text-align: center;"><b>MB 28/02/2019</b></p> <p style="text-align: center;"><b>MB 21/01/2019</b></p> <p style="text-align: center;"><b>NOTED</b></p> |
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**Meeting closed at: 09:30**

**Next Council Meeting - 07:30pm - 04/02/2019 (Changed from 21/01/2019) – Breakers Country Club.**

Signed:   
 Marc Bookallil  
 Secretary CCJRU Date: 04/02/2019

